



DINAS A SIR CAERDYDD
CITY AND COUNTY OF CARDIFF

COUNCIL SUMMONS

THURSDAY, 29 SEPTEMBER 2016

GWYS Y CYNGOR

DYDD IAU, 29 MEDI 2016,

SUPPLEMENTAL PAPERS

Item 22 – Written Questions (Pages 1 – 6)

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COUNCIL, 29 SEPTEMBER 2016 : WRITTEN QUESTIONS**CORPORATE SERVICES AND PERFORMANCE**
(COUNCILLOR GRAHAM HINCHEY)

W1	<p><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR McEVOY</u></p> <p>How many people were employed a) full time b) part time by Cardiff County Council on 03/05/2012 and on 01/09/2016?</p> <p><u>Reply</u></p> <p>The information is set out in the following tables, which include a breakdown of figures for schools and non-schools employees:</p> <p>Staff Numbers as at 3rd May 2012:</p> <table border="1"> <thead> <tr> <th></th> <th>Schools</th> <th>Non-Schools</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Full-time</td> <td>2685</td> <td>4654</td> <td>7339</td> </tr> <tr> <td>Part-time</td> <td>3893</td> <td>3292</td> <td>7185</td> </tr> <tr> <td>Total</td> <td>6578</td> <td>7946</td> <td>14524</td> </tr> </tbody> </table> <p>Staff Numbers as at 1st September 2016:</p> <table border="1"> <thead> <tr> <th></th> <th>Schools</th> <th>Non-Schools</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Full-time</td> <td>2845</td> <td>3831</td> <td>6676</td> </tr> <tr> <td>Part-time</td> <td>3855</td> <td>2390</td> <td>6245</td> </tr> <tr> <td>Total</td> <td>6700</td> <td>6221</td> <td>12921</td> </tr> </tbody> </table>		Schools	Non-Schools	Total	Full-time	2685	4654	7339	Part-time	3893	3292	7185	Total	6578	7946	14524		Schools	Non-Schools	Total	Full-time	2845	3831	6676	Part-time	3855	2390	6245	Total	6700	6221	12921
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ENVIRONMENT (COUNCILLOR BOB DERBYSHIRE)

W2	<p><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR CHAUNDY</u></p> <p>Green bags are occasionally missed from weekly collections and then damaged or torn creating a mess; other than placement on correct date is there any good reason why bags green even if damaged – are not be collected?</p> <p>What are the arrangements for such forgotten bags or ones torn open, for specific collection and cleansing?</p>
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Reply

If green recycling bags are heavily contaminated (e.g. with food waste), then this can impact on the processing and the quality of recyclable materials at the Council's Materials Recycling Facility (MRF) at Lamby Way. As a result, waste collection crews have been instructed not to take these bags, but to note the household address in order for the Education and Enforcement Team to visit and take appropriate action.

If a bag is only slightly contaminated, then the crews will collect it.

The crews will collect torn bags; however, they do not have capacity to collect significant waste that might have spilled onto the pavement or highway before they arrive. Such issues are reported to the cleansing team who will then address the issue.

In the unfortunate situation where a waste collection crew has not collected waste that has been presented correctly, the resident should contact Connect 2 Cardiff.

If residents are unsure of what to place in the green bag, they can either refer to information on the Council's website or call Connect 2 Cardiff for advice.

SKILLS, SAFETY AND ENGAGEMENT (COUNCILLOR DAN DE'ATH)

W3

WRITTEN QUESTION FROM COUNTY COUNCILLOR BRIDGES

What support will be given to Members stepping down at May's election to facilitate a handover process to their successor(s)?

What equivalent support will be given to those Members not expecting to stand down but who are unsuccessful at the election?

Reply

The Director of Governance and Legal Services will provide guidance to Members in early 2017 on the processes and support that will be put in place in advance of next May's council election.

	<p>Our aim is to make the transition as easy as possible for Members, allowing them time to complete casework and to close down or handover any outstanding ward related matters; return their IT equipment; and have in place administrative arrangements for them to return any other items and unwanted documents so that they can be disposed of appropriately.</p> <p>Similar support will be provided after the May 2017 election to any Members who are unsuccessful in being re-elected, as well as a clear deadline for the close down of IT and Email accounts etc.</p>
W4	<p><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR BRIDGES</u></p> <p>How many times, on average for the whole council, were Member Annual Reports downloaded from the council website during the past municipal year per Member?</p> <p>(NB – for the sake of clarity, what I’m asking for here is an answer along the lines of “<i>20 Members provided Annual Reports for the last municipal year. On average, these were downloaded an average of 7 times each</i>”)</p> <p><u>Reply</u></p> <p>The Democratic Services pages on the City of Cardiff Council website is hosted by Modern.Gov as it is a tailor made Committee Management System that was adopted by the Council in May 2015. We have been advised that they do not currently monitor hits on individual pages of the system.</p>

TRANSPORT, PLANNING AND SUSTAINABILITY
(COUNCILLOR RAMESH PATEL)

W5	<p><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR BRIDGES</u></p> <p>Many tree-lined pavements in Cardiff are damaged as a result of tree roots breaking up the footway. No-one wants to see trees lost on these streets, but equally the damage to the pavements can cause problems, particularly for those with mobility difficulties. What is the council's approach to carrying out repairs to such streets so that roots do not cause further damage, and is there a long-term plan when such trees need replacing to try and minimise future damage?</p>
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Reply

There are over 12,000 trees within the streets of Cardiff. Whilst they provide many environmental benefits to the neighbourhood and, more specifically, to the street scene, it must be recognised that they come with a maintenance requirement, not least that of the footway and associated root disturbance.

The footways around the city are routinely inspected for the presence of safety defects, which will include any damage as a result of root heave. Should a defect be identified, various remedial works will be undertaken to address and remove the defect as follows:

- **Small impact on footway resurfacing**
Slabs/tarmac is removed, small roots cut and slabs/tarmac replaced.
- **Medium impact on footway resurfacing**
Slabs/tarmac will be removed, any roots that will not affect the stability or health of the tree are removed and the footway reinstated with tarmac.
- **Large impact on footway resurfacing**
If there is no potential for remedial works then, following consultation with/approval of Parks, tree removal will be considered and the footway reinstated. Smaller trees may be planted if considered appropriate.

Parks and Highway Asset Teams work closely on a strategic tree replacement programme. The Parks Service will programme their removal plans and highway contractors will assist in preparation and reinstatement of the footway to ensure a quality finish.

In terms of planning for the future and when undertaking individual tree replacement and new planting, we are taking the opportunity to review tree selection by ensuring that species prone to vigorous root activity are avoided and/or root barriers are installed in planting pits. Root barriers have the effect of redirecting tree roots in a downward position thereby preventing damage to the footway; indeed, the Council has been installing root barriers in street tree plantings for a number of years.

W6

WRITTEN QUESTION FROM COUNTY COUNCILLOR BRIDGES

If a resident has CCTV showing someone breaking parking regulations (e.g. parking in a resident-only bay without a valid permit) and they share this with the council, and the quality of the CCTV is good enough to provide sufficient evidence of an offence, would the council take action? And what would be the process for submitting this type of evidence?

Reply

Any enforcement by cameras is only permitted by approved devices and not by private CCTV cameras, regardless of the camera footage quality. Approved cameras are only used currently for moving traffic contraventions, including at locations where there are bus lanes, yellow box junctions and prohibited turns.

On street parking contraventions, such as those in resident permit areas, are only enforced by council officers on the street. This is because it is necessary to verify the location, the use and display of any permits and the full circumstances under which the vehicles are parked.

However, the Council would investigate any concerns being raised with regard to parking in resident only bays and, if evidence was found by Civil Enforcement Officers, appropriate action would be taken in line with our approved policy. Currently, such action would include the issuing of a fixed penalty notice for having no residential parking permit or the removal of a permit if it is found that the permit is being abused.

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